

# Notifying the Public of Rights

## Under Title VI

### Maumee Valley Planning Organization

Maumee Valley Planning Organization operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with Maumee Valley Planning Organization.

For more information on Maumee Valley Planning Organization's civil rights program, and the procedures to file a complaint, contact 419-784-3882, email [mvpo@mvpo.org](mailto:mvpo@mvpo.org); or visit our office at 1300 E. Second Street, Suite 200 Defiance, Ohio 43512. For more information, visit [www.mvpo.org](http://www.mvpo.org).

For transportation-related Title VI matters, a complainant may file a complaint directly with the Ohio Department of Transportation by filing a complaint with the Office of Equal Opportunity, Attention: Title VI Coordinator, 1980 West Broad St., Columbus, OH 43223. Or A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

For other matters contact The Ohio Civil Rights Commission (Toledo, OH) (419) 245-2900; or the HUD Discrimination Hotline 1-800-669-9777 (voice) 1-800-927-9275 (TTY).

If information is needed in another language, contact 419-784-3882.

Si necesita información en otro idioma, comuníquese con 419-784-3882.

*The following pages outline the Title VI Complaint Procedures and contain a copy of the Complaint Form.*

## TITLE VI PROCEDURES

- A. Any individual, group of individuals, or entity that believes they have been subjected to discrimination prohibited by Title VI nondiscrimination provisions may file a written complaint with the **MAUMEE VALLEY PLANNING ORGANIZATION** Executive Director. A formal complaint must be filed within 180 calendar days of the alleged occurrence. However, the complainant has the right to also file a complaint with state division of Equal Opportunity and with the appropriate federal agency.
- B. Upon receipt of the complaint, **MAUMEE VALLEY PLANNING ORGANIZATION** will determine the jurisdiction, acceptability of the complaint, and need for additional information. **MAUMEE VALLEY PLANNING ORGANIZATION** will also acknowledge receipt of the complaint by notifying the complainant.
- C. If the complaint is determined to be within jurisdiction, then **MAUMEE VALLEY PLANNING ORGANIZATION** will log the complaint and assign or designate a staff person to investigate the merit of the complaint.
- D. The **MAUMEE VALLEY PLANNING ORGANIZATION** investigator will prepare an investigative report for the **MAUMEE VALLEY PLANNING ORGANIZATION** Executive Director's review.
- E. The investigative report and its findings shall be sent to **MAUMEE VALLEY PLANNING ORGANIZATION** legal counsel for review.
- F. The **MAUMEE VALLEY PLANNING ORGANIZATION** investigator will review any comments or recommendations from the **MAUMEE VALLEY PLANNING ORGANIZATION** legal counsel. The investigator will discuss the report and recommendations with the Executive Director. The report will be modified as needed.
- G. The **MAUMEE VALLEY PLANNING ORGANIZATION** investigative report and a copy of the complaint will be forwarded to the appropriate oversight agency (for example, the Ohio Department of Transportation Division of Equal Opportunity (DoEO) and FHWA), providing the federally funded assistance.
- H. FHWA is responsible for making the final determination in coordination with DoEO regarding Title VI complaints.
- I. Once the complaint determination becomes finalized, the parties will be properly notified of the resolution of the complaint, including recommendations to remedy any discriminatory practice – if such practice is identified, and any appeal rights.

For more information regarding the **MAUMEE VALLEY PLANNING ORGANIZATION** Title VI complaint process, please contact: 419-784-3882 or [mvpo@mvpo.org](mailto:mvpo@mvpo.org).



